

## Oscoda County District Library Board

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### OFFICIAL MINUTES

February 13, 2023

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, JANUARY 9, 2023 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:03 p.m.

Members Present: Stenzel, Benefiel, McCauley, and Shumaker.

Member Absent: None

Others Present: Amy Knepp

Pledge of Allegiance was recited.

#### Approval of Agenda

Benefiel/McCauley Motion to approve the agenda for January 9, 2023.

4 Ayes : 0 Nays. **Motion Carried.**

**Public Comment** None

#### Minutes

Minutes from the November 14, 2022 meeting stand approved as presented.

#### Old Business

##### **2023 Holiday Closing Schedule**

The Board reviewed the State's court holiday schedule noting the addition of the Juneteenth holiday.

McCauley/Benefiel Motion to approve the Holiday Closing Schedule as presented.

4 Ayes : 0 Nays. **Motion Carried.**

##### **NAFCU (Northland Area Federal Credit Union) Checking Account**

The Board discussed who should be included on this account.

Shumaker/McCauley Motion to put President Stenzel, Treasurer Benefiel, and Director Knepp on the NACFU checking account.

**Roll Call:**

Benefiel: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

Benefiel/McCauley      Motion to have President Stenzel and Treasurer Benefiel as signers on this checking account.

**Roll Call:**

Benefiel: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**New Business**

**Millage Collection Report**

The Board will receive a monthly report.

**NACFU (Northland Area Federal Credit Union) Savings Account**

Stenzel/Benefiel      Motion to remove Stephanie King (former Board member) from the NACFU savings account.

**Roll Call:**

Benefiel: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**MACC Grant**

The Library is applying for the grant. Director Knepp will be signing the assurance document.

**Budget Report**

**Review of Budget**

The Board reviewed the budget. Director Knepp stated we are on target. There is at least \$100,000 in Nicolet Bank that needs to be transferred.

**Review of Transmittals**

The transmittals were reviewed from the last two months.

**Approval of Bills**

Benefiel/McCauley      Motion to approve the payment of bills in the amount of \$11,867.22.

**Roll Call:**

Benefiel: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**Correspondence**

Director Knepp received information from Michigan Unemployment. Tax rate for the 2023 calendar year is at the rate of 2.7%.

**Board Member Comment**

Secretary Shumaker asked about the building in Fairview. Director Knepp said she is checking with State Wide.

President Stenzel asked about having a retreat to look to the future, review the Strategic Plan, and pick several items to work on.

Treasurer Benefiel asked about plans for programming in Greenwood Township. It was suggested to partner for outdoor movies at their town hall.

**Director's Report**

None

Seeing no further business, the meeting was adjourned at 5:30 p.m.

The next regular meeting will be held February 13, 2023 at 5:00 p.m. at the Main Library.

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Dawn Stenzel, President  
Oscoda County District Library Board

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Deb Shumaker, Secretary  
Oscoda County District Library Board